Student Digital Safety Commitment

At Katoomba Public School I care for myself, value others and respect the environment.

☐ Follow all school rules and instructions from school staff, including when using digital devices and online services.
☐ Understand that everything done on the school's network is monitored and can be used in investigations, or for other legal reasons.

Be SAFE – I value myself	Be RESPONSIBLE - I respect the environment.	Be RESPECTFUL - I care for others
☐ Protect your personal information, including your name, address, school, email address, telephone number, pictures of you and other personal details. ☐ Only use your own usernames and passwords, and never share them with others. ☐ Ask a teacher or other responsible adult for help if anyone online asks for your personal information, wants to meet you or offers you money or gifts. ☐ Let a teacher or other responsible adult know immediately if you find anything online that is suspicious, harmful, in appropriate or makes you uncomfortable. ☐ Never hack, disable or bypass any hardware or software security, including any virus protection, spam and filter settings. ☐ I leave my personal digital device in the school office during school hours.	☐ Take care with the school-owned devices you share with others, so that other people can use them after you. • Work at a desk. • Be mindful of cables and prevent trip hazards or damage to devices. • Leave mouse, internet cables, keyboards etcetera connected • Leave all settings as set by your teachers – including screen orientation, backgrounds and keyboard layout. • Do not cause wilful damage. ☐ Use online services in responsible and age-appropriate ways. • Only use online services in the ways agreed to with your teacher. • Only access appropriate content and websites, including when using the school's devices and personal devices whilst on school grounds or at school events.	☐ Respect and protect the privacy, safety and wellbeing of others. ☐ Do not share anyone else's personal information. ☐ Get permission before you take a photo or video of someone, including from the person and from a teacher. ☐ Do not harass or bully other students, school staff or anyone, this includes cyberbullying using a digital device or online service. ☐ Do not send or share messages or content that could cause harm, including things that might be: • inappropriate, offensive or abusive • upsetting or embarrassing to another person or group • considered bullying • private or confidential • a virus or other harmful software.

I have read and understood the Digital Safety Rules as listed above and I agree to follow these rules.

Student Name: _____ Date: _____

1